

Eastover

Hotel and Resort

Wedding Package



Located in the breathtaking Berkshires of Massachusetts, Eastover is a perfect location to hold the wedding of a lifetime. There are many options to hold your ceremony on our beautiful grounds or in one of our turn of the century buildings. Eastover is about each couple's style; whether they enjoy the elegant mansion, a rustic barn, a nature trail or a bit of everything.

Eastover Hotel & Resort

*430 East Street ♦ PO Box 2282 ♦ Lenox, MA 01240
(866) 264 5139 ♦ info@eastover.com ♦ www.Eastover.com*

FACILITIES AVAILABLE

Pricing of each package is dependent upon the time of year, day of wedding and size of wedding. Our weddings require a minimum of 100 wedding guests and a minimum of 15 guest rooms rented for 2 nights. All of our packages include usage of chosen facility for six hours for your cocktail hour and reception unless stated otherwise, and two night complimentary stay for wedding couple.

Pure Berkshire Elegance (140 ppl)

Backdrop: October Mountain, original estate fountain, and south garden trellis

- Use of the Mansion bar, Terrace dining room, and patio.
- Optional \$25/pp in addition for premium tables, chairs, place settings, and linens

Tally Ho Country Wedding (up to 300 ppl)

Backdrop: October Mountain, Eastover big hill slope, and converted 100 year old stable barn

- Use of the Tally Ho Hall for cocktail reception, dinner and dancing.
Pub side area is not included.
- Optional \$25/pp in addition for premium tables, chairs, place settings, and linens

Eastover Mansion Indulgence (up to 300 ppl)

Experience the inside and outside of the entire Eastover mansion

- Cocktail hour on Mansion first floor except library and adjacent private club room.
- Use of Mansion terrace dining room or patio for dinner and dancing
- Premium tables, chairs, place settings, and linens for reception

Eastover Soirée (up to 300 ppl)

Experience the by gone era

- Combined use of our Mansion, Terrace, patio and Tally Ho hall
(the Pub side of Tally Ho is not included)
- Premium tables, chairs, place settings, and linens for reception

Estate Opulent Affair

Experience it all

- Entire facility for two days.
- Ceremony on site.
- 69 lodging rooms for 2 nights for your guests to enjoy.
- Premium Tables, chairs, place settings, and linens for reception, rehearsal, and brunch.
- Use of Tally Ho or BBQ area for rehearsal dinner.

OPTIONS

- Ceremony on site at the location of your choice \$1000
- Ceremony chairs can be rented additional from one of our local vendors if desired
- Rehearsal dinner in Terrace dining room, patio or at Tally Ho Hall available for additional fee. Please discuss with event coordinator for pricing.
- Tents may be rented from one of our local vendors if desired

If you would like to use the facility for more than the 6 hours allotted time, an additional fee of \$25 per hour per staff member will be charged. The number of staff members will be determined by the size of the wedding and will be agreed upon prior to your event.

BAR SERVICE & BEVERAGES

Eastover's bar service is completely customized for each bride. A typical standard bar includes cocktail hour featuring the Bride's signature drink, while the reception includes table wine, standard liquor, beer, sparkling wine toast, soft drinks and juice. Customization is easily accommodated and we will work with you to serve your guests their favorite beverages. Our professional Bartenders are trained to serve responsibly including a "No Shot" Policy.

Open bar is available at \$45 per person for 5 hours. \$50 per person including tableside wine service. Cash bar for any extended hours.

We also feature a custom juice bar, martini bar, espresso/cappuccino bar or a specialty cocktail station for additional cost. The choice is yours. Eastover's wedding team will be delighted to work with you to determine your specific needs to make the event your own.

Eastover Hotel has a liquor license. As a result no outside alcoholic beverages are allowed on the property due to liability reasons. Please be aware state/local law requires "last call" to be at 12:30 am and the bar to be closed by 1:00 am.

LODGING

All of your guests will enjoy a wide range of accommodation choices here at Eastover. They will also receive a 20% discount from our standard double occupancy rate, which varies according to season. Twenty three rooms have eco-friendly AC. Room rates do not reflect the 11.7% room tax.

CUSTOM MADE ICE SCULPTURES

Choose from a wide variety of designs or design your own, starting at \$295.00.

AMENITIES

Our property is located on 550 beautiful acres in Lenox, Massachusetts with majestic views of Mt. Greylock. Being on the ground of Eastover is an experience itself. We have extensive well groomed hiking trails for you and your guests to wander and explore the wet lands, beaver pond, local vegetation, wildlife and our trails connect to Post Farm, Lenox Train Museum, October Mountain and Appalachian trail.

On the property we also have many amenities for your guests to enjoy.

- Indoor pool and sauna
- Baseball/Sand volleyball court
- Softball/soccer field
- Tennis courts,
- Children's playground
- Bocce ball and Croquet court
- Hiking trails

CATERING

Here we recommend several full service catering vendors with a variety of food, service, and price structures. Please contact and work with the caterer of your choice for all your food choices regarding rehearsal dinner and reception.

Old Inn on the Green | Soma Catering | Market Place | Mezze Catering | Zucchini's

SPECIAL EVENTS

Rehearsal dinners can be arranged in advance for your wedding party, separate facility fees apply. We will work with you to customize your weekend to suit your needs.

We also can offer our services to assist you in planning group events for your party whether they want to explore the Berkshires, attend a Tanglewood concert, or stay on property for the entire weekend. Our staff looks forward to assisting you in all of your planning needs. We also have knowledge of local vendors and can give recommendations for everything you will need to make your wedding the one you've always dreamed of.

BOOKING

We require a 25% plus one night of rooms deposit to secure the date with a signed contract. The next 50% is due two months prior to the event. The remainder 25% due 7 days before scheduled event. All extra charges will be due the day of the event. Details are listed on our contract. Upon receipt we will hold your guest rooms for your event as well as reserve the areas of the property you requested. For the exclusive wedding package, the contract price is between the bride/groom and Eastover, the deposit schedule is based upon the contract price.

TAXES, SERVICE, FEE AND HOUSE FEE

Prices do not include Federal, State, and Municipal taxes, which may be applicable. All facility fee and rental charges are subject to MA state sales tax, Service charge where applicable will be added to the prices and then all applicable taxes will be added. Prices are subject to change without notification. All food and beverages are subject to a 6.25% state tax, and .75% local meal tax. A 11.7% room tax will be added to your guests stay.

There will be a minimum service charge of 15% of all banquet food and beverages and will be given to the wait staff employees, service employees, or service bartenders. The 15% Service charge on food varies with each caterer.

In addition, a 5% House Fee on the total of food/beverage cost will be charged to cover wear and tear, incidentals and necessities. The House Fee does not represent a tip, gratuity, or service charge for wait staff, service, or service bartender employees.

CONTACT US

Please contact us by email (weddings@eastover.com) or by phone at (866) 264 5139 to schedule a tour of the facilities and learn about all of the options available.

We have a number of local vendor contacts for assisting you in your planning process. If needed, we can provide recommended Florists, DJ's, Bands, Singers, Lighting Designers, and anything else you may need for your special day.

We look forward to working with you to plan the perfect wedding!